



Board of Directors Regular Meeting Minutes Summary

DATE: January 18, 2017, 6:30 pm Meeting

LOCATION: RMAE Cafeteria, Evergreen, CO

RMAE Vision Statement:

RMAE envisions a community of parents, teachers, students and educational and business leaders working together to create a learning environment that encourages growth in character, academic achievement and the love of learning, resulting in responsible, productive citizens.

RMAE Mission Statement:

RMAE inspires each student to pursue personal and academic excellence through an intellectually challenging Core Knowledge™ curriculum within a nurturing environment.

Meeting Agenda Summary

Call to Order and Reading of Vision and Mission Statements	<p>Board Members in attendance:</p> <ul style="list-style-type: none"> • Kyle Stults, President, Parent Representative • Amy Broxterman, Vice President, Parent Representative • Gil Gomez, Treasurer, Parent Representative • Mike Geiger, Secretary, Parent Representative • Christine Lindsay, Parent Representative • Todd Crosbie, Parent Representative • Jim Good, Parent Representative • Jon Warner, Parent Representative • Don Middleton, Community Representative • Gary Stueven, Executive Director/Principal (Non-Board Member) <p>Kyle Stults opened the meeting with a reading of the Vision and Mission statements and the Pledge of Allegiance</p>
Public Comment	<p>The meeting started with an opportunity for public comment but there was none.</p>
Approval of Minutes	<p>A motion was made to approve the previously circulated Minutes of the December 8, 2016 Regular Board Meeting and the December 15, 2016 Special Board Meeting. Following a name spelling correction in the December 15, 2016 Minutes, the motion was seconded and unanimously approved.</p>
General Session	<ul style="list-style-type: none"> • General Session began with an introduction of the new Board members elected at the December 15, 2016 Special Board Meeting, Jon Warner, Gil Gomez and Don Middleton. • The next discussion topic was and update on budget by the Finance Committee with Dr. Stueven presenting an updated 2016/2017 budget for approval and return to Jefferson County School District. Dr. Stueven circulated handouts which are available on the RMAE website showing a 2016/2017 deficit of \$304,630 and \$143,404 remaining in unrestricted reserve. • Following Dr. Stueven’s budget presentation, Mike Geiger moved to approve the revised 2016/2017 budget presented by Dr. Stueven and illustrated in the budget handouts available on the RMAE website. The Motion was seconded and approved unanimously. • The next discussion topic was teacher contracts for the 2017/2018 school year. Gil Gomez stressed the importance of having reliable enrollment figures for purposes of calculating the 2017/2018 budget as a prerequisite for completing contracts. No action was taken on this topic. • The next topic was the status of the Director search and the process for



recruiting and selecting the next Director. Various suggestions were made for how the recruiting and interview process could work. Amy Broxterman and Chris Lindsay volunteered to work with Dr. Stueven to set up a hiring committee and establish an interview process. Dr. Stueven agreed to circulate a job description for posting shortly following the meeting.

- The next discussion topic was a proposal by Amy Broxterman to reduce full-time Kindergarten fees in an effort to increase enrollment without increasing fixed costs. After discussion, Amy Broxterman moved to reduce full-time Kindergarten fees to \$150/month (\$1,350/annually) for the 2017/2018 school year. The Motion was seconded and unanimously approved.
- Next the Board heard reports from the following Committees, people and organizations (not in order):
 - Education - Cathy Goodheart
 - Healing, Trust and Community Building – Russ Arnold
 - SAC – Russ Arnold
 - Marketing – Todd Crosbie
 - Facilities – Jim Good
 - Policy – Amy Broxterman
 - Technology – Amy Broxterman
 - PTO – Tiffany Fontaine
 - Foundation – Gil Gomez
 - Preschool – Dr. Stueven
 - Principal – Dr. Stueven
- Next Chris Lindsay discussed the need for long term strategic planning sessions with Gil Gomez noting that 2017/2018 enrollment information would greatly aid in strategic planning conversations.

Adjournment

At 9:30 the Board adjourned.