



# Board of Directors Regular Meeting Minutes Summary

**DATE:** December 8, 2016, 6:30 pm Meeting

**LOCATION:** RMAE Cafeteria, Evergreen, CO

**RMAE Vision Statement:**

RMAE envisions a community of parents, teachers, students and educational and business leaders working together to create a learning environment that encourages growth in character, academic achievement and the love of learning, resulting in responsible, productive citizens.

**RMAE Mission Statement:**

RMAE inspires each student to pursue personal and academic excellence through an intellectually challenging Core Knowledge™ curriculum within a nurturing environment.

**Meeting Agenda Summary**

<p><b>Call to Order and Reading of Vision and Mission Statements</b></p>	<p>Board Members in attendance:</p> <ul style="list-style-type: none"> <li>• Kyle Stults, President, Parent Representative</li> <li>• Amy Broxterman, Vice President, Parent Representative</li> <li>• Mike Geiger, Secretary, Parent Representative</li> <li>• Christine Lindsay, Parent Representative</li> <li>• Todd Crosbie, Parent Representative</li> <li>• Jim Good, Parent Representative</li> <li>• Gary Stueven, Executive Director/Principal</li> </ul> <p>Kyle Stults opened the meeting with a reading of the Vision and Mission statements and the Pledge of Allegiance</p>
<p><b>Public Comment</b></p>	<p>The Board received some public comment before moving to Board action items on the agenda. The audio recording reflect the content of the comments</p>
<p><b>Approval of Minutes</b></p>	<p>A motion was made to approve the previously circulated Minutes of the November 10, 2016 Board Meeting. The motion was seconded and unanimously approved.</p>
<p><b>General Session</b></p>	<ul style="list-style-type: none"> <li>• General Session began with an update from the Student Counsel Representative, Dakota Geiger.</li> <li>• As part of discussion on the UIP agenda item, the Board heard an update on the UIP from Russ Arnold and Cathy Goodheart. Brief discussion followed before Amy Broxterman moved to approve the draft UIP circulated by Russ. The motion was seconded and approved by unanimous vote.</li> <li>• As part of discussion on the Treasurer/Finance Committee Budget Update agenda item, Dr. Gary Stueven presented the proposed Phase II budget adjustments addressing changes to the pre-school and specials in the middle school. A summary of the Phase II changes and the proposed full year budget will be posted on the RMAE website in the Board Communications tab. No action was taken on the proposed budget to allow time for review and feedback and it was tabled for the next regularly scheduled Board meeting.</li> <li>• Next the Board heard reports from the following Committees, people and organizations:             <ul style="list-style-type: none"> <li>○ Healing, Trust and Community Building – Russ Arnold</li> <li>○ SAC – Russ Arnold</li> <li>○ Marketing – Todd Crosbie</li> <li>○ Facilities – Jim Good</li> <li>○ Policy – Susan Redmond</li> <li>○ Technology – Amy Broxterman</li> <li>○ PTO – Tiffany Fontaine</li> <li>○ Preschool – Dr. Gary Stueven</li> </ul> </li> <li>• After committee reports there was discussion on Bylaw revisions and Board composition. Kyle Stults reiterated the need for a Treasurer following Britt Gaskell’s resignation as well as a desire to fill the</li> </ul>



Community Representative Board position. There was also extensive discussion regarding the status of the Teacher Representative position and the Board positions for the Executive Director and the Director of the Pre-school and whether those positions should continue to exist on the Board. This discussion resulted in the following two Board actions:

1. Mike Geiger moved to create an ad hoc Education Committee to represent the interests of RMAE teachers and staff and to recognize Cathy Goodheart as the initial chair of the newly created Education Committee. This motion was seconded and passed unanimously.
2. Mike Geiger moved to amend the Bylaws by removing references to the Executive Director, the Pre-school Director and the Teacher Representative from Article 1(A) of the Bylaws and to make all conforming changes in the Bylaws necessary to implement the removal of these positions from the Board. The motion was seconded and passed and unanimously.

- Next the Board discussed the reference to class sizes in the Family Handbook. Dr. Stueven wanted clarification from the Board as to whether the Principal had discretion to exceed the sizes listed in the Family Handbook if necessary to accommodate incoming families or changes in circumstance. The Board did not take any action with respect to this discussion item but individual Board members expressed their views that the listed class sizes were guidelines but not inflexible maximums.
- The final action taken by the Board was setting a special Board meeting to appoint a Community Board Member and two Parent Representatives. The meeting was set for Thursday, December 15<sup>th</sup> at 6:30 PM

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**Adjournment**

At 9:00 the Board adjourned.