



ROCKY MOUNTAIN ACADEMY OF EVERGREEN

Meeting Date: July 9, 2015
Meeting Location: RMAE Administration School Building - Spanish Classroom
Document Revision: Final
Document Approval: August 13, 2015

BOD Members in Attendance:

Alan Scheik, President, Parent Representative
Brad Giles, Vice President, Parent Representative
Jeff Courtney, Treasurer, Parent Representative
Ned Parker, Secretary, Parent Representative
Kim Egan, Parent Representative
Dan Hock, Parent Representative
Tim Lane, Parent Representative
David Graham, Community Representative (arrived 6:45)
Cherie Mazurek, Teacher Representative
Roberta Harrell, Director (non-voting)

BOD Members on Conference Call:

BOD Members Absent:

Others in Attendance:

Jan Douglas

Meeting called to order at 6:36 p.m. by Acting President Alan Scheik

- A Quorum was reached with those present and on the phone
- Meeting notification requirements were met
- The Pledge of Allegiance was recited by all in attendance
- The RMAE Vision and Mission Statements were read aloud

Public Comment:

- Jan Douglas: Concerned about proposed changes to the dress code and loss of middle school free dress.
- Amy Jacobs (email submission): Supports tightening and enforcement of current dress code. Concerned about the financial impact of new logo wear, past promises of spirit wear and Sea Camp clothing. Loss of weekly middle school free dress takes away chance for students to learn to make choices. Fewer free dress days gives less disciplinary leverage.
- Tonje Williams (email submission): Supports tightening and enforcement of current dress code. Concerned about the financial impact of new logo wear, forcing new purchases, loss of hand-me-downs. Does not like loss of weekly middle school free dress, chance to make safe choices.

Consideration of Consent Agenda:

- Discussion of June meeting minutes
 - Marketing: add "Discussion ensued of the pros and cons of the new logo with some objection to the RMAE script and the exclusion of "of" from the school name. Not all supported the new logo."
 - Correct wording of motion to make Alan Acting President.

Motion: A motion was made to approve the June 11, 2015 minutes with proposed edits. Seconded.

Discussion: None

Vote: Approved, no abstentions

Committee Reports

- Alan asked that committees not report this month in an effort to focus meeting time on New Business

SAC – No report

Financial – No report

Human Resources – No report

RMAE Foundation – Alan reported

- Blue Grass Festival written update read by Alan
 - Strong marketing effort –radio spot, local print ads, Canyon Currier article and Serenity cover
 - Thank you to Board members who have contributed to Tom Hushen Memorial Fund
 - Local artist Chris Krieg donating work to be auctioned off
 - Positive bank balance, good ticket boost from the Evergreen Rodeo Parade

Marketing – No report

PTO – No report

Preschool – No report

Facilities – No report

Technology – No report

Director's Report – No report

President's Report – No report

Old Business

A. Election update

- Per the RMAE Board bylaws, the teacher representative position has a one year term but some teachers and Board members may have been under the impression that this was a two year term. To avoid any confusion, Brad would like to clarify the teacher representative position:

Motion: A motion was made to appoint, pending any objections or opposition from the teaching staff, Cherie Mazurek as the Teacher Representative for the 2015-2016 school year. Seconded.

Discussion: None

Vote: Approved, Cherie abstained

New Business

A. New Officer Elections

- Discussion of officer nominations for the 2015-2016 school year. Alan offered list of recommendations.

Motion: A motion was made to approve Ned Parker as Secretary. Seconded.

Discussion: None

Vote: Approved, Ned abstained

Motion: A motion was made to approve Jeff Courtney as Treasurer. Seconded.

Discussion: Jeff can meet with Stephanie during school hours.

Vote: Approved, Jeff abstained

Motion: A motion was made to approve Brad Giles as Vice President. Seconded.

Discussion: Brad likely to seek re-election next year.

Vote: Approved, Brad abstained

Motion: A motion was made to approve Alan Scheik as President. Seconded.

Discussion: None

Vote: Approved, Alan abstained

B. New Committee Representative Elections

- Discussion of committee representatives for the 2015-2016 school year. Alan offered list of recommendations. All members were in agreement; no vote needed.

Human Resources	Alan Scheik
Marketing	Alan Scheik
RMAE Foundation	Brad Giles
Financial	Jeff Courtney
SAC	Kim Egan
Technology	Dan Hock
Facilities	Tim Lane
PTO	Roberta Harrell

C. New Board Orientation Manual Content Review and Checklist

- Alan handed out 3-ring binders with pertinent Board information, meeting schedule and anticipated topics, bylaws and policies
- Board Member Conflict of Interest Agreement – to be signed and returned
- Board Member Agreement – to be signed and returned

D. Family Handbook Update

- Roberta stepped through the Family Handbook with proposed changes marked
- The Board discussed the following topics with various edits suggested:
 - After-school Activities
 - Attendance
 - Excused Absences
 - Cell Phones
 - Communication
 - Discipline Policy and Procedure
 - Dress Code
- Discussion points focused on consistency of language within the handbook, financial implications of selecting a preferred vendor and requiring new logo wear, and enforcement of current policies vs changes to the dress code.
- The discussion was cut short due to time, no motion was made to accept the Family Handbook in its current state.
 - It was noted that approving a new dress code on August 13 that requires parent to buy new clothes by August 24 is not good timing.
- Roberta will send out a revised draft
- Board members will send back edits individually
- Roberta will compile the edits and send out to the Board before our next meeting
- Board will review and vote, presumably at our August meeting

E. Manhole Cover Issue

- An Evergreen Metropolitan District manhole was covered sometime during two generations of dirt relocation to the auxiliary parking lot (admin building lower level excavation, athletic field grading). Tim has looked into when and how the manhole was covered, but there are no records to pinpoint contractor liability.
- The manhole is covered by ~5 ft of dirt and it is RMAE's responsibility to restore access to this manhole.
- Tim has one bid to locate, excavate, and extend the column to the new grade level.
- Dave has contacts in the excavating industry and will forward those to Tim for a second bid.
- Costs are such that Roberta can sign for this work, target completion before start of school.

F. Executive Session

- Two topics for discussion

[Jan Douglas left at 8:23 p.m.]

Motion: A motion was made to go into Executive Session pursuant to CRS §24-6-402(4)(f) to receive a staffing status update, a personnel matter. Seconded.

Discussion: None

Vote: Approved, no abstentions

- Having achieved a 2/3 vote and seeing no objections, the Board entered Executive Session at 8:24 p.m.

Motion: A motion was made to come out of Executive Session. Seconded.

Discussion: None

Vote: Approved, no abstentions

- Having achieved a 2/3 vote and seeing no objections, the Board exited Executive Session at 8:27 p.m.

Motion: A motion was made to go into Executive Session pursuant to CRS §24-6-402(4)(h) for a news update on a former student, a discussion of an individual student where public discussion would adversely affect the student involved. Seconded.

Discussion: None

Vote: Approved, no abstentions

- Having achieved a 2/3 vote and seeing no objections, the Board entered Executive Session at 8:28 p.m.

Motion: A motion was made to come out of Executive Session. Seconded.

Discussion: None

Vote: Approved, no abstentions

- Having achieved a 2/3 vote and seeing no objections, the Board exited Executive Session at 8:36 p.m.

Board Comment

- None

Action Items Arising from This Meeting:

Item #	Subject	Responsible	Due Date	Status
1	Send out a revised draft of the Family Handbook to all Board members	Roberta	July 24	Closed, July 14
2	Board members will send Family Handbook edits back to Roberta individually	All	August 10	Closed, August 10
3	Compile the edits and send out a final draft to the Board before our next meeting	Roberta	August 12	Closed, August 11
4	Collect bid to locate, excavate, and extend the manhole column to the new grade level, submit to Tim & Roberta to select vendor and execute	Tim	August 13	

Action Items to be completed at the next Board meeting:

- State of the School Meeting Planning Discussion
- Staff Appreciation Dinner
 - Target week of August 17, consider hosting the dinner, potluck or catered

Next Meeting: August 13, 2015

Adjournment: 8:38 p.m.

Respectfully Submitted:

Ned Parker