



RMAE Board of Directors MINUTES

Date: 09-26-13 6:30 pm

LOCATION: Rocky Mountain Academy of Evergreen, Admin Building, Evergreen, CO

Meeting Minutes

Document Revision: October 9, 2013

Document Approval: October 10, 2013

Call to Order at: 6:33 p.m.

BOD Members in Attendance:

Ned Parker, President
Aaron Lessig, Vice President
Thomas Seybold, Treasurer
Dana Price, Secretary
Bob Fiore, Parent Representative
Jamie Price, Parent Representative
Kristen LaJoy, Community Representative
Dan Cohen, Director
Christine Riedlin, Teacher Representative entered meeting at 7:45 p.m.

Others in Attendance:

Cheryl and Dave Hadsell, Gina Coco, Angie O'Keefe, Nancy Fiore, Mona Vick, Mitch Goldenberg, Pamela Rohal, Barb Streett, Cherie Mazurek, Tim Lane & Drew Schneider.

Reading of Vision & Mission Statements

Ned inserted the Field Committee Update here due to time constraints from the presenter.

Tim presented 2 copies of the construction contract. He forwarded copies to a couple of BOD members for review – Jamie, Ned and Seth. RMAE's attorney, Mr. Arrington, reviewed the contract. He added a clause in the payment terms for a guaranteed maximum price not to exceed the bid price plus the 20% contingency, the contractor accepted. The contractor came back with a few revisions, which Mr. Arrington accepted. It is to be executed by a representative of the Rocky Mountain Building Corporation. The Safety Plan was forwarded to the same BOD members for review and or comments. It is attached to the contract and pulled from an OSHA form. Dina discussed with the District and those provisions were included in the Safety Plan as well. There will be a fence erected around the construction site and parents will stand there to monitor the students around the construction area. There is a link for parents to sign up for fence duty. The Facility Committee is ready to move forward. The Safety Manager, Bill, is responsible for his side of the safety plan. Bill requested that some of the OSHA paperwork that was called for in the plan be pulled. This was reflected in the final copy of the Safety Plan. Dina responded to Jamie's question of who is responsible for safety: according to the plan, it is the worker's of this company and according to JeffCo they have a \$3 million liability policy. They are 100% responsible for the safety within the parameters of the construction area. Tim stated the person responsible is Bill Gables, the owner of Silver Eagle. The Foreman on site will be responsible for the shut down of construction if an injury/accident was to occur. Dina would be RMAE's contact person in such a case as well. Tim stated there are additional provisions in the contract as well for near misses, etc. JeffCo only requires \$1 million policy, but Silver Eagle has a \$3 million policy. Ned stated that if there is a signature required, Dina is able to move forward on Friday afternoon.

*Copy of contract in Business Manager's office.

Consideration of Consent Agenda: September 12, 2013 Minutes

No motion was made to approve the minutes because not enough Board members had reviewed the document. This will appear on the agenda for our next meeting.

Public Comment: None

Committee Reports:

Marketing:

Dana presented the Annual Giving letter. Ned and Jon reviewed/edited/approved the letter. We do not have the financial graph, so the letter will move forward as is with the giving sheet attached. Dan clarified the "Free and Reduced Lunch", technically called "Economic Data", portion of the letter. It cannot be included per John Peery because we cannot collect economic data from our families. A parent asked about matching funds. It is included on the website, but not on the current giving sheet. Dana will have Tami correct that information before the mailing.

Motion: Ned made the motion to accept the Annual Giving letter as submitted as written with the spelling correction of "bare" to "bear", Bob seconded.

Approval: 7-0

Abstentions: None

PTO has given us a Fundraising calendar. The volunteer online hour log is close to being up and running. PTO will blast that information out to all. There will be a drop down menu of family names, a place for date and number of hours, and a drop down with a list of different categories of volunteering. These are: In classroom volunteer, On Campus – Clerical, Campus Maintenance, Special Events and Fundraisers, Auction, Board of Directors, PTO & Other.

There will also be a "notes" section if people want to elaborate on what they did. The intention is that we can then pull data on percentages of not only how many of our families are logging hours, but how many have met 60, and we could create charts that show where our volunteering is distributed. The critical component, as a parent, is that they are able to see what they have logged in the past and a total of the hours they have thus far.

The Exit Survey used to be on the Agenda, but it no longer is. The marketing committee wanted to add information that would enable individuals to add themselves to our alumni database. During the process of adding this question to Survey Monkey it became apparent there was some disagreement as to who was supposed to be sending the survey out. At one point, it was understood that the BOD approved AAA to conduct the survey, however, after reviewing past minutes and the BOD policy handbook, it was decided the enrollment secretary would send out the surveys during the 30-day window allotted when students vacate the school. All results or the report will be taken by AAA and given to the BOD President. Ned stated he still had some paper copies from 2011. For 2012 the surveys never went out because AAA did not receive the list of students who left.

President's Report:

Good participation at the last couple of meetings and have received generally good comments from most parents as a follow up to the SOS meeting. Kudos to Lisa for the video she edited. John Peery had a specific comment about a statement Tom had made. What Mr. Peery believes he heard was that we do not receive any money from property taxes. Tom is still not clear on how there was a difference between what he stated and what Mr. Peery believes he heard. The sentence that Ned deleted was "...we are not eligible for that." Tom is ok with the deletion in the video if there is sensitivity with the District. Tom reiterated the JeffCo transparency document has the PPR for 2011-2012 as \$6,100, which is approximately what we received in 2011-2012. That links directly to 49% of their total revenue while the other 45% that is attributable to property tax we did not receive. Dan believes there is a different interpretation in regards to the numbers. Tom left out the Math facts from the presentation. Tom is fine with the new version of the video.

Old Business:

A. *Field Committee Update (Moved to beginning of Agenda, see notes)*

B. State of AAA Committee:

Ned began the conversation with the fact that AAA exists and needs to exist. Parent Representatives: Nancy, Gina, Deb, Angela & Laurie have all resigned from the committee. Those left are Mona, Rachel,

Dan & Cherie. There is uncertainty about Marcie Taylor as she was never voted in to be the Community Representative. Composition of the Committee per the District Handbook is to be:

- The principal of the school or the principal's designee
- At least one teacher who provides instruction in the school
- At least three parents of students enrolled in the school (cannot be employed by the school or related to anyone employed by the school)
- At least one adult member of an organization of parents, teachers, and students recognized by the school (PTO)
- At least one person from the community

*It must ensure that the number of parents appointed or elected exceeds the number of representatives from the group with the next highest representation. For further information, seek the District Handbook.

Rules of Operation need to be updated for the 2013-2014 year. They go through the mechanics of how representatives are elected for membership within the RMAE community. We are at the time of year to hold elections per the Rules of Operation. 7 is the minimum number of members and we can have up to 15 per our Charter. AAA tried to recruit more members back in July, but the invite never went out from the Administration office.

Cheryl Hadsell asked for a summary as to what has happened to the current AAA committee. [Question is answered several paragraphs below]

Ned stated that we need to move forward with the election and will direct Kate to send out information tomorrow and have letters of intent by Wednesday, Oct. 2. Every fall the RMAE AAA committee is supposed to provide the UIP for the District, which is due November 1. There needs to be a letter of interested submitted. If we get more than enough applicants, we will hold elections. If we get less than the maximum number of applicants, we can appoint. Once we gather the group, they have to hold internal elections and come up with their plan for the year. Bob wants to make sure there is a process in place, rules established and unification within the group before we move forward.

Financial Report: Dina requested to give her report before the discussion on AAA progressed due to time constraints. Ned agreed.

- She sent out a snow removal email for volunteers. There were parents who requested to help.
- Bldg Corp. – she is short a President and needs to recruit one. She is the VP, has a Secretary and Treasurer. After speaking to Barry Arrington, she will be signing the contract as the Vice President.
- Joel Hirschboeck contacted regarding field liability.
- Currently working on the Charter Renewal.
- Roof leak in bldg 3, she needs to see if it's still under warrantee.
- The draft of the Audit has to be to JeffCo by Oct. 15th.
- Management Discussion and Analysis (M, D & A) was completed.

Aaron asked about the progress on a Dashboard. Tom stated that the Foundation has a CPA who works for them so Tami has to make a request for information. Dina doesn't have anything to do with the tracking of Annual Giving. Tom said the Dashboard and Treasurer's letter will be together on an excel spreadsheet and he will get it to the BOD members tomorrow. Reiterate what is in the Annual Giving letter.

Return to State of AAA committee:

Nancy informed the BOD that she has been at RMAE for 9 years, within that time she has sat on the BOD for 4 years, AAA for 8 years and the AAA Chairperson for 4 years. She stated that she has

never been so disappointed or disillusioned with the committee before. In answer to Cheryl's earlier question, she stated that the BOD voted to approve daily Math in MS and to level Math and it was completely disregarded by the Director. Dan replied that it wasn't disregarded, but there are many interpretations. Nancy also stated that the last 2 years have been very difficult with heated discussions in AAA. There was never any mention by the Director that he disagreed with the MS Math findings and they weren't informed until August that he wasn't going to level.

Ned clarified that this was not public comment, therefore BOD members could respond. Everyone will have their say in a civil manner and general open comments. Jamie wanted to make sure there was clarity surrounding the procedure, identify yourself and whom you are representing and have staff present to respond.

Cheryl was recently informed about the AAA Committee and she is present tonight to get clarification. She hoped that as a BOD we would have a clear understanding of exactly what happened. This is disappointing. It has always been a difficult committee and there have been problems with the Math curriculum since the school started and they have been changing the Math curriculum since the 2nd year of the school's inception.

Ned summarized that it is a committee where the parents are put over the staff, which has caused some tension; we have parents who had recommendations for curriculum; for the last 2 years there has been extremely dedicated work towards every day Math & Math leveling for the MS; the general contention is the MS scheduling that doesn't work with these options. Ability based leveling based on diagnostics and teacher recommendations.

Dan said they agreed to put students into rooms based on their ability and that there is no language in the agreement that attaches or dictates types of instruction within those rooms. The document can be found in AAA minutes or BOD minutes. There was disagreement on whether or not the AAA minutes should be posted on the website. Cheryl asked what the problem with having the AAA minutes on the website is. Dan stated there was too much to get into and he didn't want to discuss now. Ned made it clear that as part of the governing documents we need to obey the state transparency law. Dan believes there is nothing in the state documents saying subcommittee's need to obey the transparency law. Ned reiterated that moving forward, and as part of RMAE's AAA committee Rules of Operation, this needs to be imposed on AAA. It is critical as a school that the BOD and all subcommittees are as transparent as possible. Ned asked Dan if he was the one who didn't want the AAA minutes posted? Dan stated it needed to be addressed with caution and there was never a formal discussion. That if there is so much negativity in the AAA committee it is possible it could spill out in the minutes and then on the website for everyone to view.

Ned continued with summary. AAA had proposed various forms of daily Math and Math leveling to the BOD beginning in at least the spring of 2012. After several iterations, in February 2013, the BOD said this was a valid way forward and there was a directive given to the Director to implement these changes this school year. There was testing done in May to prepare for this and it was to be implemented this fall. Then came logistical concerns and facility constraints and there was a fundamental difference in opinion of how to schedule MS. Daily Math would not fit into Dan's schedule easily. There was a compromise with moving Math from 3 days a week to 4 days, but not the desired 5. The main issue at this point in time is Math leveling. AAA contends it was not done at all. Dan disagrees.

One room was called 8th grade Math and one was called Algebra. Dan defined 8th grade Math as not Algebra; he didn't know what else to call it except what the District offers as an option to fill in to a schedule. He admitted that he would not do 8th grade Math. After two school days, Dan decided it was wrong and he renamed classes. What they are taking is a Foundations in Algebra class and at this pacing, they will have to repeat Algebra in HS. Previous Math teachers Mr. Adams, Mr. Martin and Ms. Thompson said that the way the diagnostics came out were almost exactly what they would recommend for leveling. Dan disagrees and believes if they were asked to create something that split 50 kids, they wouldn't have agreed to leveling. He also stated that he tried leveling for two days and ran the change

from 5 day to 4 day Math through the AAA Chairperson, not the committee. He said what AAA wants is for the BOD to discipline him for not following his directive.

Cherie Mazurek stated she was a part of AAA for 8 years and has never experienced this kind of heated communication. There is only one MS Math teacher & trying to fit 25 kids into this type of scheduling is not possible. She believes we can't level Math because it's not a possibility until we get more money and a bigger facility and that is the reality of working at this school.

Mona Vick clarified for the BOD and parents that she is an educational leader. She came to RMAE with the idea that it was a different place, a Charter school that actually cares about children and is doing some really great things. RMAE is a Random Acts of Kindness school and she is very disillusioned by the current situation and doesn't know if she can continue this way. Staff/Administration and Parents who should be working together are at a stalemate because there is no separation of emotion. She believes the adults are bullying each other in this situation. It is unclear how to proceed, but the bottom line is what is best for the children. She believes that what is happening in MS for Math may not be what was wanted by AAA, but that Dan tried to do what he could in an imperfect situation. Jamie asked Mona what she thought would make AAA a valuable resource again? Was there one or two things that she believes can help? #1) What is it that we want our kids to do? AAA is to figure out what our strengths/weaknesses are and then formulate a plan to improve instruction. Working together to understand what is the best for the children instead of speaking over one another and harassing each other is most important.

Ned moved the discussion toward dissolving the current membership of AAA and immediately reforming a fresh group of parents and teachers. He asked the question, what are the issues that need to be addressed in order for AAA to move forward?

Gina: Two issues to be addressed:

- 1) There is a disconnect between staff & parents on what a Charter is supposed to be.
- 2) AAA is supposed to have an input on curriculum changes and those processes are not being followed. Directives and accountability are not followed through.

Aaron asked is the question, do we need another Math teacher? Dan said to not compromise the items he discussed earlier, absolutely. Aaron asked if Math was one of the pillars of the school, should it not be a priority? Dan said it was in the BOD minutes 1 to 2 years ago. Aaron asked what are the true constraints in order to get this taken care of? Dan stated that in order to maintain the culture that he believes the MS is about, we would need another teacher and classroom for Math leveling. It was always stated as a scheduling issue not a budget constraint previously.

Jamie discussed the purpose of AAA and how could we get AAA healthy again so that the school is healthy. Should everyone be allowed to reapply? Do we want an appointee for the Director for awhile? This needs to be thought through thoroughly before we make any decisions.

Bob stated the trust has been broken within the committee. He believes Dan should be part of AAA in the beginning to reestablish the trust. AAA is a cross representative group, that can collaborate while having constructive conflict. Previously, the healthy arguments were not encouraged nor wanted. This needs to change. The level of trust and the honest ability to constructively argue is not there.

Jamie again wanted clarification of the purpose statement, "measure the health and effectiveness". It's interpreted as: one measures, makes a conclusion as a subcommittee and then provides further recommendations on how to make changes. This was agreed upon and it was decided how important this was. AAA needs to also be provided a tool kit to help with implementation.

Mitch Goldenberg: From an outside point of view, he came to RMAE because his kids were suffering in Math. When you draw in a student body that started in a hole, you can't begin leveling, but with a new school developing you have to get over those hurdles. AAA understands its function and oversight. As a parent, his 8th grader is finally getting Math and it is not Algebra. All of these students have different levels of maturity. His concern is where his kid (not all the kids) is going to do well within the context of a small school. That may be selfish, but that is his job. Also having a younger student, he is concerned about where the school is going regarding the AAA, the animosity with administration. In

order for our parents to re-engage, they need to be made aware of what is taking place in a concise and factual manner and a timeline. Going forward they need to be aware of the course that is set for the school. He is at a small school so he can find out what the individual needs are for his children. The environment at this point in time is toxic. He believes that how RMAE compares to other schools doesn't affect him or his kids. He understands that for Grants and drawing in students we should be concerned about the scores and comparisons, but for the sake of the parents, what is in it for me?

Cherie stated previously there was a lot of respect between the members. She feels that parents need to approach the staff with respect and it hasn't felt that way in the last 2 years. There needs to be a level of trust in the Director. She feels that the Director's main concern is what is best for the students. Bob understands, but has heard from both sides that parents don't feel respected either. It goes both ways and does not work. Trust needs to be reestablished and communication needs to improve. We can't be afraid of issues because these are what perpetrate changes that are needed. Dan stated that the issue is not from the last 1 ½ - 2 years, but he was aware of a relationship struggle between AAA and the staff existed before he got here. He was warned from staff when he began his job about the antagonism. Whoever is managing this school needs to be aware that you are trying to bridge proud professionals with a parent run school. There is no other industry where this occurs. We are not a typical Charter. In most urban Charters, there is a different culture because the alternative for those kids is really bad. If they have a functioning SAC committee, it's because trust is already established because they are saving kids. There is also the Evergreen spin of "E" is for entitlement. There is the parent run school colliding with the staff professional impression. Pride and profession come hand in hand with the increased quality of staff. Bob stated AAA is made up of parent professionals as well and this needs to be remembered.

Angie O'Keefe stated she cares about the test scores. She does not believe the gap between parents and staff is unbridgeable. Test scores are important because RMAE needs to continue bringing in more families and feel like they want to do more financially. There is a piece of empirical data that can be interpreted in many different ways and there has been a lot of arguing. The opportunity is now presented with a new AAA and everyone should consider rethinking their role on AAA, both parents and staff. It's also an opportunity to market RMAE. Even if the test scores are terrible, we should use this to focus on the other things that have made RMAE what it is. Let's rebuild a function that is currently not working well and realign it with the other areas of "management" (i.e. PTO, Finance, etc.).

Dan agreed, however, he asked what does the staff value here? Instructional freedom? Staff struggles and so does the Director with some of the interpretation of the parent run Charter. They believe in the Charter movement, but they are here for more reasons. The global relationship between parents and staff has always had tension. This needs to be worked through before we can have a constructive AAA.

Dave Hadsell stated that he has been involved in the school since day one. There were many more constraints beyond what RMAE is dealing with now. What they had then was that every member of the BOD and subcommittees had a high degree of respect for the teachers and staff. But, there was also a very high degree of respect and awe from the teachers and staff for the amount of time the parent volunteers put in. He does not like the derisive manner in which Dan refers to the parent volunteers. That passion of parent volunteers is what the staff thrived on. The two sides: teacher and staff were given respect, but it was also reciprocated. AAA had their share of disagreements, there were curriculum changes, but everyone was respectful. There needs to be rededication from the parents to volunteer for the teachers. This relationship needs to be built back up and the whole atmosphere around AAA needs to change. The teachers need to respect these parent volunteers because they are putting their time (after a full days work) and money into RMAE. Parents need to give the same respect back to the teachers because what they do is hard. Dan answered saying that respect and awe, he doesn't understand. A lot of the staff doesn't live in Evergreen. It is fixable, but difficult. Dave disagrees and it needs to be figured out. He wishes that other parents would get involved.

Cheryl went back to the Math issue and dysfunction of AAA. If AAA did all of the work (regarding any issue) and presented it, they have teachers on the committee and the Director and it was agreed upon then the BOD shouldn't be having this discussion. This is why there are subcommittees. Technically, this should have been a done deal. It sounds like within AAA members began outside discussions and perhaps teachers and parents didn't really agree upon the outcome. Instead of maintaining a united front, it became divided. Educators vs. Non-educators. There has never been a process for follow up. Programs would just disappear without ever coming back to AAA. This does not work.

Bob explained the Strategic Plan to help create a better accountability system and metrics in place to help the subcommittees.

Dana asked for clarification on expectations. The BOD voted on it in February; in May, the Director presented his Goals & Objectives, which had daily Math and Math leveling to be implemented in 2013-2014; brought up again at the June BOD meeting and reiterated that it would be implemented; Dan left in July; then August came and school started again. The question is, we had 6 months to implement and the expectation was there and it was fulfilled because of what was just stated (directives, goals, etc.). We were led to believe it would happen, but come August it doesn't until the 2nd week of school. If we were truly concerned about the students, it would have been taken care of in June or right after we received the data in May. If it couldn't happen or if it was brought to parents and they had concerns about it, then it should have been brought to the BOD before school started, before it got to this point.

Dan stated that it didn't come up because he thought he could still implement leveling without compromising the schedule or philosophy of the MS. Scheduling happens throughout the summer. A form of leveling was implemented after students took the re-assessment in August and returned from 100 Elks. In the agreement, we would use the fall assessment again.

Dana stated if there is an assessment in the spring implementing leveled classes can be placed in the schedule then. Parents can then have their children tutored over summer if they are not happy with the placement and re-assess in the fall along with new students.

Dan answered if it was functioning correctly that would be correct. The week before school started, we had a plan, but were waiting for CSAP (8/14) & fall assessment. The secretary can't populate schedules until she has the fall rosters. Math groups couldn't be figured out until after 100 Elks.

This is not fair to the students.

Aaron believes we should be able to make a schedule including daily Math 6 months in advance. Dan said he is inaccurate. There are the same resources now as 6 months ago. Nothing has changed that would prevent formatting a schedule.

Dan stated Aaron doesn't understand what it takes to make a schedule. It was part of the AAA proposal that was approved. The schedule is the school administrator's responsibility. He is unable to work on scheduling in April and May because of discipline issues. Scheduling is done in the summer.

Aaron wants Dan to understand how it is perceived by the new BOD to have had 6 months and no follow through.

Dan agreed that is why we are where we are now, still in a heated discussion. Dan stated it was clear that to create the schedule with daily Math the schedule would be compromised. It was also clear that if we went to leveling it would have the affect we saw in the first two days. Yet, he agreed to it along with the other AAA members. Dan stated that he communicated to the Chairperson regarding 4 days of Math instead of the 5 and that he was about to break a BOD directive in regards to Math leveling. He disregarded the BOD directive and informed the BOD of what he had done. The Director admitted he agreed to the Math change in AAA even though he believes daily Math and Math leveling is fundamentally not sound. He believed it was what the people wanted. He did not believe in his devotion. Fundamentally he does not believe we should have math 5 days a week or leveling.

Bob reiterated that we spoke about this with regard to trust and structures and it comes down to that. Substitute any other agenda, directive, activity, function, improvement, change and the same thing will happen without honesty. There is no longer a level of trust and openness.

Aaron stated there is less credibility now to stating it couldn't be scheduled. Dan does not believe this.

Aaron summarized a recommendation is made to the BOD, the BOD votes and agrees on it, nothing happens until school begins and it's different than what the BOD voted on and lastly, the Director states I didn't really believe it from the beginning.

Dan asked not to discredit the professional side, but discredit the Director.

Cherie stated that the only issue AAA can deal with is Math. The issue is clear that the Director did not follow the directive, let's move forward.

Bob stated we now know what we have to do the next time around. Full honesty at the AAA level needs to happen.

Kristen stated the process is 90% of the dysfunction with AAA. Math is subpar. We implemented 4 days instead of 3. We have implemented some form of leveling. What will it take to move forward?

Jamie stated that we need to continue discussing the Math problem in the MS, reconstitute AAA and better communication from the administration earlier on.

Ned suggested Dan consider going back to communicating through the Grizzly Growl again.

Nancy stated that the Director has to be honest and open with the next AAA committee and the BOD in order for the school to function properly.

Dan stated he will try to be honest, but will people ask why couldn't he be honest? He admitted that he compromised highly in this situation and he can't promise he won't again. RMAE is a difficult place to be the only administrator.

Jamie assured Dan that as the BOD it is part of our job to support the Director.

Angie O'Keefe stated that not having a unified front from the school is a destructive message. This needs to be considered.

Bob stated during the meeting on Thursday the 12th the BOD presented a unified front.

Nancy, Bob & Dan all agreed that a more healthy approach to AAA from the Director would have avoided the current turmoil.

Ned stated the resolution on AAA, the consensus is to disband the current membership of AAA in a fair and equitable manner. All parents, teachers and staff should be dismissed. The parent community needs to vote if there are more applicants than the limit. The BOD will ask for a letter of intent and will include in the posting the Rules of Operation, a description of AAA, what the responsibilities of the committee are and they need to be informed of what happened with the last committee.

Jamie requested Dan ask the new MS Math teacher to join AAA.

Motion: Ned motioned, per BOD Bylaws we have the ability to remove any member of a subcommittee, therefore we remove all members of AAA with the intent of reforming the committee, Aaron seconded.

Approval: 7-0 (Tom exited the meeting at 9 p.m., Seth not in attendance)

Abstentions: None

Motion: Ned made the motion to immediately move forward with starting the election of a new AAA Board and invite the parent and teacher population to apply without exception, Bob seconded

Approval: 7-0 (Tom exited the meeting at 9 p.m., Seth not in attendance)

Abstentions: None

C. Strategic Plan Progress by Topic and BOD Member – next BOD meeting

- a. What will be AAA's check in for this academic year, 2013-2014.

New Business:

- A. Action Plans, Definition of School Leadership Team – next BOD meeting

- B. Review and Discuss Director's Goals – next BOD meeting
- C. Charter Renewal – Senate Bill 191 waiver
 - a. Due November 1, 2013. The committee needs to get together. Dina and Dan will map it out before meeting.
- D. Board Training modules (1, 2, 11, 12) – for the next BOD meeting
 - a. 1 Board Member Conduct, 2 Board Structure & Responsibilities
11 Productive Board Meetings, 12 Effective Committees

Action Items (to be completed at the next Board meeting):

- A. Board Training modules (3 & 4)
- B. Review of Staff Handbook
- C. Annual Review of Emergency Procedures Plan
- D. Working Session on Middle School Math & Explanation of Scheduling

Board Comments:

Aaron – What is InBloom? A data storage recording for student records. Charters are not being brought into this project.

Dan will send an email out to teachers regarding recruitment for AAA.

Ned – Canyon Courier wanted to write an article about RMAE with the bigger scheme of school financing. The reporter couldn't get the article published this week due to flood coverage. She would like to meet tomorrow with Dina, Tom, Dan & Ned. Dan stated there is also the option of just meeting with Dan for the big view and not specific numbers.

Kristen has been receiving emails from parents. She will forward to the rest of the BOD members.

Christine will forward the letter from Angela Tapp to the rest of the BOD members.

10 students have withdrawn since the first day of school.

Next Meeting – October 10, 2013

Adjournment: 10:15 p.m.