

# Board of Directors Regular Session Meeting Minutes Summary

**DATE:** Oct 8, 2020, 6:30 pm Meeting

**LOCATION:** Zoom Platform meeting due to COVID-19 Social Distancing and Safer at Home

**RMAE Vision Statement:**

RMAE envisions a community of parents, teachers, students, and educational and business leaders working together to create a learning environment that encourages growth in character, academic achievement, and the love of learning, resulting in responsible, productive citizens.

**RMAE Mission Statement:**

RMAE inspires each student to pursue personal and academic excellence through an intellectually challenging Core Knowledge™ curriculum within a nurturing environment.

**RMAE Core Virtue:**

October – **Self-Control** is stopping to think about my actions before I enact them. **Self-Discipline** is giving the best of myself and saying "no" to my weaknesses.

| Meeting Agenda Summary   |   |
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| <b>Call to Order, Pledge of Allegiance, Reading of Vision and Mission Statements</b> | <p>Board Members in attendance:</p> <ul style="list-style-type: none"> <li>• Jamie Richards, President, Parent Representative</li> <li>• Kjersten Ostrom-Condojani, Vice President, Parent Representative</li> <li>• Janelle Herrera, Secretary, Parent Representative</li> <li>• Kelli Anderson, Community Representative</li> <li>• Scott Jones, Parent Representative</li> <li>• Sarah Sailor, Parent Representative</li> <li>• Kathleen O'Rourke, Parent Representative</li> <li>• Ann Hudson, Executive Director/Principal (Non-Board Member)</li> <li>• Deb Kelley, Financial Officer (Non-Board Member)</li> </ul> <p>Board Members absent:</p> <ul style="list-style-type: none"> <li>• Guy Greenbaum, Parent Representative</li> <li>• Omar Suner, Treasurer, Parent Representative</li> </ul> <p>Jamie Richards opened the meeting with the Pledge of Allegiance and reading the Vision, Mission, and October Core Virtue statements.</p> |
| <b>Public Comment</b>  | <p>The meeting started with an opportunity for public comment: There was one public comment from Lisa Warren expressing concerns around the quality of online learning and communication around it.</p>   |
| <b>Approval of Minutes</b>   | <p>Sarah Sailor moved to approve the minutes for the September 10<sup>th</sup>, 2020 regular board meeting and Kjersten Ostrom-Condojani seconded it. The minutes were approved unanimously, excluding the two absent board members.</p>  |
| <b>General Session</b>   | <ul style="list-style-type: none"> <li>• <b>Treasurer's Report:</b> Treasurer's Report was provided by Deb Kelly, as Omar Suner could not be in attendance. The report outlined anticipated revised budget based on enrollment and COVID budget updates.</li> <li>• <b>Principal's Report:</b> Dr. Hudson provided the Principal's Report which highlighted:             <ul style="list-style-type: none"> <li>○ Educational excellence - Map testing has been completed and results are still being compiled.</li> <li>○ Sustainability – Continued pick-up/drop-off improvements, staffing updates, student enrollment closed at 370 with currently 87% of students in-person, and 13% remote.</li> <li>○ Facilities – There is a need for additional volunteers to support this Todd in this area.</li> </ul> </li> </ul>   |

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|                           | <ul style="list-style-type: none"> <li>○ Legislative information - Reviewed initiatives on the Nov ballot that could impact education funding in the state.</li> <li>● The board members discussed In-person and Remote Learning Plans. It was shared that combined in person and remote learning continues to improve each day, and that teachers and staff are going above and beyond. They are still working on issues with online remote reading which is currently isolated to 1 staff member and 5 students. Through Assistant Principal conversation, it was shared that the majority of families who are returning to in-person are doing so because their safety/health concerns had decreased around in-person learning. The next day for enrollment changed to in-person is October 26<sup>th</sup>. It was also confirmed that meetings with parents (i.e. PTO) can occur outside and social distanced as long as it isn't when students may be in the area.</li> <li>● Kelli Anderson shared plans for the Annual Giving program. It will be held Oct 19<sup>th</sup> - Oct 30<sup>th</sup> and a communication plan is in place to ensure every parent is informed. The board made a commitment to have each board member participate. There will also be an alumni outreach through a letter signed by an alumni family who has already contributed to Annual Giving.</li> <li>● The board members discussed committee updates and will ensure that everyone who has volunteered has been contacted.</li> <li>● The next meeting is on November 11th, 2020 at 6:30 PM.</li> </ul> |
| <p><b>Adjournment</b></p> | <p>Kjersten Ostrom-Condojani made a motion to adjourn the meeting and Sarah Sailor seconded it. With a unanimous vote, excluding the two absent board members, the meeting was adjourned at 7:38 pm</p>  |