

# Board of Directors Regular Session Meeting Minutes Summary

**DATE:** December 10, 2020, 6:30 pm Meeting

**LOCATION:** Zoom Platform meeting due to COVID-19 Social Distancing and Safer at Home

**RMAE Vision Statement:**

RMAE envisions a community of parents, teachers, students, and educational and business leaders working together to create a learning environment that encourages growth in character, academic achievement, and the love of learning, resulting in responsible, productive citizens.

**RMAE Mission Statement:**

RMAE inspires each student to pursue personal and academic excellence through an intellectually challenging Core Knowledge™ curriculum within a nurturing environment.

**RMAE Core Virtue:**

December – **Charity** is giving of heart and soul and mind, and the root and mother of all virtues. **Service** is helping others with a cheerful heart.

<b>Meeting Agenda Summary</b>	
<b>Call to Order, Pledge of Allegiance, Reading of Vision and Mission Statements</b>	<p>Board Members in attendance:</p> <ul style="list-style-type: none"> <li>• Jamie Richards, President, Parent Representative</li> <li>• Kjersten Ostrom-Condojani, Vice President, Parent Representative</li> <li>• Janelle Herrera, Secretary, Parent Representative</li> <li>• Omar Suner, Treasurer, Parent Representative</li> <li>• Kelli Anderson, Community Representative</li> <li>• Guy Greenbaum, Parent Representative (joined at 6:42 p.m.)</li> <li>• Scott Jones, Parent Representative</li> <li>• Kathleen O'Rourke, Parent Representative</li> <li>• Sarah Sailor, Parent Representative</li> <li>• Ann Hudson, Executive Director/Principal (Non-Board Member)</li> </ul> <p>Jamie Richards opened the meeting with the Pledge of Allegiance and reading the Vision, Mission, and December Core Virtue statements.</p>
<b>Public Comment</b>	<p>The meeting started with an opportunity for public comment: there was none.</p>
<b>Approval of Minutes</b>	<p>Kjersten Ostrom-Condojani moved to approve the minutes for the November 12<sup>th</sup>, 2020 regular board meeting, and Scott Jones seconded it. The minutes were approved unanimously, except for one missing board member.</p> <p>Kjersten Ostrom-Condojani made a motion to amend the November 16th Special Session meeting minutes and Scott Jones seconded it. Jamie Richards made a motion to amend the minutes to strike the comment regarding email correspondence as email is not considered a public comment platform and Omar Suner seconded the amendment. The amended minutes were approved unanimously, except for the missing board member.</p>
<b>General Session</b>	<ul style="list-style-type: none"> <li>• <b>Treasurer's Report:</b> The Treasurer's Report was provided by Omar Suner and outlined very few changes.</li> <li>• DA Davidson reviewed the RMAE refinancing offer.</li> <li>• <b>Vote to approve engaging in a refinance and/or construction finance:</b> Scott Jones made a motion to proceed with the refinancing offer that included the construction funding as presented by DA Davidson. Guy Greenbaum seconded it, and the motion was passed unanimously.</li> <li>• <b>Principal's Report:</b> Dr. Hudson provided the Principal's Report which highlighted:</li> </ul>

	<ul style="list-style-type: none"> <li>○ Educational Excellence – Additional in-person academic support has been provided during remote learning and 70% of students are taking advantage of that opportunity. The education assistant team will be expanded by two. Currently, RMAE is in the process of conducting middle-of-the-year student assessments.</li> <li>○ Sustainability – First round enrollment is open and current families will need to state in round one whether they are returning or not to save their spot. RMAE already has a strong new student enrollment request for the 2021-2022 school year. Currently, 50% of families participated in the fundraising program and the school is just shy of our goal.</li> <li>○ Facilities – The school received a grant which will be used to provide the school with more outdoor seating, upgraded student furniture in the middle school, thermometers, and bear-proof outdoor trash and recycling receptacles.</li> </ul> <ul style="list-style-type: none"> <li>● The board members discussed COVID related mitigation measures list.</li> <li>● <b>Vote to approve the Indicator Plan for COVID related decisions on closures, openings, and mitigation measures:</b> Scott Jones made a motion to approve the RMAE COVID-19 Mitigation Procedures, Operational and Excel Indicator Decision Frameworks with recommended modifications which included: a callout that RMAE school mitigations far exceeding CDC guidelines, a procedural update that the administration has the authority for implementing the emergency 48-hour closures based on school indicator lines 8-11 which reflect (Teacher Absences, Student Absences and % of remote learners), and that the document will be fluid and updated without board approval when sourced guidelines are changed. Kjersten Ostrom-Condojani seconded it, and the motion was passed unanimously.</li> <li>● The board has the second reading of the RMAE Sick Leave Policy</li> <li>● <b>Vote to enact RMAE Sick Leave Policy:</b> Kathleen O'Rourke made a motion to approve the RMAE sick leave policy. Kjersten Ostrom-Condojani seconded it, and the motion was passed unanimously.</li> <li>● The board members discussed committee updates.</li> <li>● The next regular board meeting is on January 14th, 2021 at 6:30 PM.</li> </ul>
<p><b>Adjournment</b></p>	<p>Janelle Herrera made a motion to adjourn the meeting and Kathleen O'Rourke seconded it. With a unanimous vote, the meeting was adjourned at 8:33 PM</p>